

NEWBERRY WATER & LIGHT BOARD
REGULAR MEETING MINUTES
March 10, 2020

Present: Board members: Vincent, Freese, Schnorr, Wendt.

Absent: Hardenbrook.

Also Present: Clerk -Schummer, Interim Village Manager – Watkins, Lori Stokes, Scott Ouellette, John Bergman.

Call to Order: Chairman Vincent called the meeting to order at 5:30 p.m. at the Village of Newberry Offices, 302 East McMillan Avenue, followed by the Pledge of Allegiance.

Approval of Agenda: Moved by Schnorr, support by Freese, **CARRIED**, to approve agenda as presented. Ayes: All. Absent: Hardenbrook.

Approval of Minutes: Moved by Freese, support by Schnorr, **CARRIED**, to approve the minutes for the February 11, 2020 W&L meeting as presented. Ayes: All. Absent: Hardenbrook.

Water and Light Chairperson Announcements: None.

Public Comments on Agenda Items: Comment heard from Scott Ouellette and John Bergman.

Submission of Bills and Financial Updates:

A.) **Water & Light – Monthly Bills – February 2020** - Motion by Freese, support by Wendt, **CARRIED**, recommend Village Council pay the February Electric Fund bill in the amount of \$94,676.80. Ayes: All. Absent: Hardenbrook. Motion by Freese, support by Schnorr, **CARRIED**, to recommend Village Council pay the February 2020 Water Fund bill in the amount of \$12,020.73. Discussion followed. Ayes: All. Absent: Hardenbrook.

B.) **Christmas Light Fund** – Fund amount is \$12,108.83.

C.) **Delinquent Bills** – Moved by Wendt, support by Freese, **CARRIED**, to recommend the Village Council approve the submission of 50 delinquent tenant accounts, for a total of \$22,768.77, to Northern Credit Bureau. Discussion followed. Ayes: All. Absent: Hardenbrook.

Petitions and Communications: None.

Introduction and Adoption of Ordinances and Resolutions: None.

Reports of Village Management:

- 1.) Superintendent of Water and Light: W&L Superintendent Dan Kucinkas submitted a written report and charts.
- 2.) Interim Village Manager: Watkins gave a verbal report as well as submitting a written report. Discussion followed.
 - a.) Moved by Wendt, support by Schnorr, **CARRIED**, approve sending the *Water Inventory Letter* to customers. Discussion followed. Ayes: All. Absent: Hardenbrook.
 - b.) Moved by Freese, support by Wendt, **CARRIED**, to table approval of sending the “unknown” lead presence notification and information sheets to customers until more information is gathered. Discussion followed. Ayes: All. Absent: Hardenbrook.

Unfinished Business:

- 1.) **SEMCO Bill Payment Amounts:** Watkins followed-up on a Board question at last months meeting by explaining the SEMCO billing procedure. Discussion followed.

New Business:

- 1.) **Rules & Procedures for W&L Board:** A draft of the Rules and Procedures was presented to the Board for review. After a lengthy discussion, a committee was formed consisting of Freese and Schnorr, who will work with staff and Council to assure compliance with policies and ordinances.
- 2.) **Water Tower Replacement Planning:** A committee was formed, consisting of Freese and Wendt, to begin looking into what will need to be done to replace the water tower, which will need to be replaced within the next 10-years.

Public Comment: Comments heard from: Scott Ouellette, John Bergman and Terese Schummer.

Comments By Board Members: Comment was heard from Schnorr regarding the time of the meeting.

Adjourn Meeting: Motion by Wendt, support by Freese, **CARRIED**, to adjourn meeting at 6:30 p.m. Ayes: All. Absent: Hardenbrook.

These minutes are unapproved until voted on at the next meeting.