

NEWBERRY WATER & LIGHT BOARD  
REGULAR MEETING MINUTES  
April 13, 2021

**Present:** Board members: Hendrickson, Stokes, Vincent.

**Absent:** Wendt.

**Also Present:** Village Manager – Watkins, Clerk –Schummer.

**Call to Order:** Due to Chairman Wendt being absent, Clerk Schummer called the meeting to order at 6:00 p.m. at the Village Garage, 810 Charles Road, Newberry, MI. Moved by Hendrickson, support by Vincent to appoint Lori Stokes to chair the meeting. Ayes: Stokes, Hendrickson, Vincent. Absent: Wendt.

**Approval of Agenda:** Moved by Vincent, support by Hendrickson, **CARRIED**, to approve agenda as presented. Ayes: All. Absent: Wendt.

**Approval of Minutes:** Moved by Vincent, support by Hendrickson, **CARRIED**, to approve the minutes for the March 9, 2021 W&L meeting as presented. Ayes: All. Absent: Wendt.

**Water and Light Chairperson Announcements:** None.

**Public Comments on Agenda Items:** None.

**Submission of Bills and Financial Updates:**

- A.) **Water & Light – Monthly Bills – March 6 to April 9, 2021:** - Motion by Vincent, support by Hendrickson, **CARRIED**, recommend Village Council pay the March 6 to April 9, 2021, Electric Fund bill in the amount of \$106,684.32. Discussion followed. Ayes: Hendrickson, Stokes, Vincent. Absent: Wendt. Motion by Vincent, support by Hendrickson, **CARRIED**, to recommend Village Council pay the March 6 to April 9, 2021 Water Fund bill in the amount of \$3,503.97. Ayes: Hendrickson, Stokes, Vincent. Absent: Wendt.
- B.) **Bond Payment:** Moved by Vincent, support by Hendrickson, **CARRIED**, to disburse the funds to the USDA for the 2014 Water Bond payment in the amount of \$59,765.66. Discussion followed. Ayes: Hendrickson, Stokes, Vincent. Absent: Wendt.
- C.) **Revenue and Expense Reports:** For January to March 2021 – 1<sup>st</sup> Quarter. For review.
- D.) **Christmas Light Fund** – Fund balance as of 03/31/21 - \$15,997.50.

**Petitions and Communications:** None.

**Introduction and Adoption of Ordinances and Resolutions:** None.

**Reports of Village Management:**

- 1.) **Superintendent of Water and Light:** W&L Superintendent Dan Kucinkas submitted a written report and charts.
- 2.) **Village Manager:** Watkins gave a verbal report.

**Unfinished Business:**

- 1.) **Vacant Water & Light Board Position:** There has been no letters of interest submitted. Will continue to advertise.
- 2.) **2021 Water Rate Changes:** Watkins gave an update.
  - a.) **Great Lakes Community Action Partnership – Rural Community Assistance Program.** Moved by Stokes, support by Hendrickson, **CARRIED**, to appoint Vincent as the W&L Board representative for the rate review. Discussion followed. Ayes: All. Absent: Wendt.
- 3.) **W&L Policy Committee:** Moved by Stokes, support by Hendrickson, **CARRIED**, to have Vincent added to the W&L Policy Committee. Ayes: All. Absent: Wendt.
- 4.) **Fairbanks Generator Update:** Watkins gave an update. We are waiting for the official report to determine what it will cost to repair it. Fairbanks Morse invoice #11463, in the amount of \$131,614.30, was submitted to MMRMA.
- 5.) **Public Comment Follow-up from Previous Meeting:** None.

**New Business:**

- 1.) **Pole Study:** Moved by Hendrickson, support by Vincent, **CARRIED**, to recommend to Council to put out an RFP to do a pole study. Discussion followed. Ayes: All. Absent: Wendt.
- 2.) **MEDC CDBG WIP Grant Application:** (Michigan Economic Development Corporation - Community Development Block Grant - Water-Related Infrastructure Program) Moved by Hendrickson, support by

Vincent, **CARRIED**, to recommend to Council to approve the pursuit if this grant. Discussion followed.  
Ayes: All. Absent: Wendt.

3.) Capital Improvement Plan Draft: For review.

**Public Comment:** None.

**Comments By Board Members:** Comment heard from: Vincent.

**Adjourn Meeting:** Motion by Vincent, support by Hendrickson, **CARRIED**, to adjourn meeting at 6:37 p.m.  
Ayes: All. Absent: Wendt.

These minutes are unapproved until voted on at the next meeting.

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Terese Schummer, Clerk

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Lori Stokes