

NEWBERRY WATER & LIGHT BOARD
REGULAR MEETING MINUTES

June 9, 2020

Electronic Public Meeting – Due to COVID-19 Virus

***NOTE – All votes were done by Roll Call Vote**

Present: Board members: Vincent, Freese, Hardenbrook, Schnorr, Wendt.

Absent: None.

Also Present: Clerk -Schummer, Interim Village Manager – Watkins.

Call to Order: Chairman Vincent called the meeting to order at 6:00 p.m., using Zoom audio teleconferencing, permitted by Executive Order 2020-15, which temporarily authorizes remote participation in public meetings and hearings.

Approval of Agenda: Moved by Wendt, support by Hardenbrook, **CARRIED**, to approve agenda with one addition. Under New Business #2 Tree limb removal in the Village with regards to electrical lines. Roll call vote: Ayes: Vincent, Freese, Hardenbrook, Schnorr, Wendt.

Approval of Minutes: Moved by Schnorr, support by Hardenbrook, **CARRIED**, to approve the minutes for the May 12, 2020 W&L meeting as presented. Roll call vote: Ayes: Vincent, Freese, Hardenbrook, Schnorr, Wendt.

Water and Light Chairperson Announcements: None.

Public Comments on Agenda Items: None.

Submission of Bills and Financial Updates:

A.) **Water & Light – Monthly Bills – May 8 to June 5, 2020** - Motion by Freese, support by Hardenbrook, **CARRIED**, recommend Village Council pay the May Electric Fund bill in the amount of \$81,829.62. Ayes: Vincent, Freese, Hardenbrook, Schnorr, Wendt. Motion by Hardenbrook, support by Freese, **CARRIED**, to recommend Village Council pay the May 2020 Water Fund bill in the amount of \$6,207.31. Ayes: Vincent, Freese, Hardenbrook, Schnorr, Wendt.

B.) **Christmas Light Fund** – Fund amount is \$12,537.97.

Petitions and Communications: None.

Introduction and Adoption of Ordinances and Resolutions: None.

Reports of Village Management:

- 1.) **Superintendent of Water and Light:** W&L Superintendent Dan Kucinkas submitted a written report and charts. Discussion regarding purchase and use of new security video cameras for the Village office building was held.
- 2.) **Interim Village Manager:** Watkins gave a verbal report as well as submitting a written report, which included an Audit update, W&L continuing procedures do to COVID-19, water flushing schedule, utility billing, no money has been set-aside yet to help local government utility providers, tree work and update on the Water Service Line Survey.

Unfinished Business:

- 1.) **Customers receiving payment assistance:** Dec. 1, 2019 – May 13, 2020 total = \$22,326. Discussion followed.
- 2.) **Utility Billing/Collection Review:** Currently have \$26,786.01 being carried in unpaid utility bills as of 6/5/20. Discussion followed.

New Business:

- 1.) **Energy Waste Reduction 2019 Annual Report of Michigan Electric Municipal Utilities.** For review. Discussion held.
- 2.) **Tree Limb Removal in the Village in regards to electrical lines:** Moved by Hardenbrook, support by Freese, **CARRIED**, to recommend Village Council to approve putting bids out for tree limb removal in the Village. Discussion followed. Ayes: Vincent, Freese, Hardenbrook, Schnorr, Wendt.

Public Comment: Comment heard from Schummer.

Comments By Board Members: None.

Adjourn Meeting: Motion by Hardenbrook, support by Schnorr, **CARRIED**, to adjourn meeting at 6:49 p.m. Ayes: Vincent, Freese, Hardenbrook, Schnorr, Wendt.

These minutes are unapproved until voted on at the next meeting.